



**Henbury, Brentry and Southmead Neighbourhood Partnership  
7.00 pm, 28 June 2016**

**Present:**

\* De-notes absent

**Ward Councillors**

Councillor Helen Godwin, Southmead;  
Councillor Brenda Massey, Southmead;  
Councillor Mark Weston, Henbury and Brentry;  
Councillor Chris Windows, Henbury and Brentry;

**NP Members**

Toni Anderson (Southmead)  
Joan Bennett (Southmead)  
John Butler (Henbury & Brentry)  
Rose Carr (Henbury & Brentry)  
Jayne Gregory (Henbury & Brentry)  
Lynne Haynes (Henbury & Brentry)  
Alex Kittow (Southmead)  
Tanya Leake (Henbury & Brentry)  
Pat Newport (Southmead)  
Deana Perry (Southmead)  
Antony Skelding (Henbury & Brentry)  
Ian Thornley (Southmead)

**Other Interested parties:**

9 residents were present in the audience

**Also in Attendance:-**

Keith Houghton, Neighbourhood Partnership Co-ordinator  
Louise deCordova, Democratic Services  
Patrick Goodey, Flood Defence Team

**1. Chairing Arrangements (1)**

The Democratic Services Officer asked the Neighbourhood Partnership to consider the Membership and Chairing arrangements for 2016/17. Brenda Massey was duly elected as Chair.

**The Neighbourhood Partnership AGREED to continue with the rotating Neighbourhood Partnership Chair arrangements.**

## 2. Apologies for Absence (2)

Apologies were received from Jayne Gregory, Paul Bolton-Jones (Police) and Tanya Leake.

## 3. Declarations of Interest (3)

None declared.

## 4. Minutes of the previous meeting (4)

The Neighbourhood Partnership considered the Minutes and the Action Sheet.

**The Neighbourhood Partnership AGREED that the minutes of the Henbury, Brentry and Southmead Neighbourhood Partnership on 29 March 2016 be confirmed as a correct record and signed by the Chair subject to the following amendment:**

*Councillor Weston to be identified as Chair instead of Councillor Smith.*

The Neighbourhood Partnership considered the action sheet. All updates relating to outstanding actions were noted.

- a. KH advised that The Henbury and Brentry Community Council School Holidays community drop-in morning had been cancelled and therefore £600 had been returned to the fund.
- b. KH confirmed that Wellbeing grant monitoring was still outstanding from some groups and would be chased a final time.

**Action: Keith Houghton**

- c. It was noted that the Police and Crime Commissioner had not yet finalised their priorities and therefore the Neighbourhood Partnership had an opportunity to influence the Commissioners priorities if they acted quickly. The Neighbourhood Partnership agreed to write to the Police and Crime Commissioner to make a formal request to hold a public meeting in North Bristol. The Neighbourhood Partnership Coordinator to invite neighbouring Neighbourhood Partnerships to the event.

**Action: Keith Houghton**

- d. It was confirmed that the Section 106 funding for cycling infrastructure due to expire in June 2016 was being utilised. Keith Houghton to seek more information from BCC Transport.

**Action: Keith Houghton**

## 5. Public Forum (5)

None received.

## 6. Neighbourhood Partnership AGM Report 2016 (Keith Houghton) (6)

The Neighbourhood Partnership considered the annual report from Keith Houghton, Neighbourhood Partnership Co-coordinator.

The following was noted as part of the discussion: -

- a. Confirmed that the Henbury, Brentry and Community Council would normally elect 8 representatives in order to hold 2 in reserve/substitutes in the event of any absence. Nominations to be sent and considered at the next Henbury, Brentry and Community Council meeting.

**Action: Interested Residents**

- b. In response to changes in ward boundaries, it was confirmed that further development work was in progress to ensure that all residents were enabled and encouraged to get involved.
- c. Resident members requested clarification and a legal definition of ‘Devolved Powers’, with particular regard to ‘decisions relating to council-owned community centres and buildings’.

**Action: Keith Houghton**

- d. KH confirmed that it had not been possible to obtain the breakdown of expenditure from the Highways Department.
- e. No amendments had been made to the Terms of Reference from the previous year except the Partnership’s name change; and was subject to the Mayor’s delegation of decisions to be agreed at the September meeting of Full Council.

**The Neighbourhood Partnership AGREED: –**

- (i) **That Cllr Massey be elected as Chair and that the charring arrangements for 2016/17 would continue as in previous years - Neighbourhood Committees and Partnership meetings would be held alternatively in each of the Wards and would be chaired by one of the elected Councillor representatives from the Ward.**
- (ii) **That the Neighbourhood Committee and Neighbourhood Partnership Terms of Reference, and the Neighbourhood Committee Financial Operating Framework be noted.**
- (iii) **That the devolved budgets and influence on services be noted.**
- (iv) **That the meeting schedule including subgroups and forums be agreed.**
- (v) **That the financial statement and expenditure for 2015-16 be noted.**

**7. Neighbourhood Partnership Business Report (Keith Houghton) (7)**

The Neighbourhood Partnership considered the business activities report from Keith Houghton, Neighbourhood Partnership Co-coordinator.

**The Neighbourhood Committee RESOLVED that the recommendations of the Southmead Wellbeing Panel to allocate £3,035 from the 2016/2017 Wellbeing Fund for the applications received as set out below be approved:**

Organisation	Purpose	Amount recommended
Fonthill Primary School	The Garden Courtyard Project £1,400 requested	£1,000
Friends of Badock's Wood	Looking After Badock's Wood - Advice Leaflet £679 requested	£500
Southmead Festival Committee	Health & Wellbeing at Southmead Festival £400 requested	£400

Organisation	Purpose	Amount recommended
Working in Southmead for Health	Greenway Playscheme £1,000 requested	£1,000
North Bristol Domestic Abuse Forum	North Bristol Domestic Abuse Forum Autumn Conference (£135 requested)	£135
<b>Total Allocation</b>		<b>£3,035</b>
<b>2016/17 Funds remaining to allocate</b>		<b>£7,707</b>

Cllr Weston abstained from the vote to approve funding to Henbury and Brentry Community Council due to having a declared interest.

**The Neighbourhood Committee RESOLVED that the recommendations of the Henbury/Brentry Wellbeing Panel to allocate £3,695 from the 2016/2017 Wellbeing Fund for the applications received as set out below be approved:**

Organisation	Purpose	Amount Recommended
Henbury and Brentry Community Council	Community Action Plan Launch event £400 requested	£400
Welcome Club	Welcome Group, Entertainment for older people	£480
Working in Southmead for Health	Supporting Extend Group in Henbury £480 requested	£480
Blaise Community Garden	Replacement of faulty roof covering of training/meeting building £1,800 requested	£1,800
Emmanuel Chapel	Emmanuel Henbury Youth - Summer Trip £400 requested	£400
North Bristol Domestic Abuse Forum	North Bristol Domestic Abuse Forum Autumn Conference £135 requested	£135
<b>Total Allocation</b>		<b>£3,695</b>
<b>2016/17 Funds remaining to allocate</b>		<b>£7,114*</b>
<b>* note includes £600 returned by H&amp;B Community Council approved from 2015/16 budget</b>		

**The Neighbourhood Committee RESOLVED that the Wellbeing Panel's recommendations not to allocate funding as set out below be approved:**

#### **Southmead Applications not recommended for funding**

ORGANISATION	PURPOSE	AMOUNT REQUESTED	REASON
Southmead Development Trust	Falls Prevention Project	£968	Did not score enough to be considered for funding; applicant asked to cost out items; equalities benefit not explored clearly; Panel thought other funding should be sought, not simply the Wellbeing

#### **Henbury and Brentry Applications not recommended for funding**

<b>ORGANISATION</b>	<b>PURPOSE</b>	<b>AMOUNT REQUESTED</b>	<b>REASON</b>
Branch Community Church	IMPs Toddler Group	£2,400	Panel deferred to next round: would like to see a breakdown of income from fees over next 2 years; how group plans its sustainability; only willing to fund on 1 year basis; encourage to seek other potential financial support, not rely on Wellbeing alone
Henbury Community Art Group	Henbury School Community Art Group equipment	£1,206	Panel deferred to next round: Panel is keen to support the project: but wants to know how the project will be sustainable; encourage to pursue other funders as well as Wellbeing; is there any income from participants?

The partnership discussed the pros and cons of combining resources with other Neighbourhood Partnerships to employ a fund raiser. It was confirmed that further research was required, St George Neighbourhood Partnership could provide more detail on how this had been implemented and how this was currently being managed.

**The Neighbourhood Committee RESOLVED:**

- (i) that the Recommendation to set up a working group to produce a report for the September Neighbourhood Partnership on the options for using Neighbourhood Partnership Budget to employ a Fundraiser be approved; and in addition that the Neighbourhood Partnership Cordinator should formally approach Avonmouth and Kingsweston and Horfield and Lockleaze with a view to progressing this to a detailed proposal for a decision in September 2016.**

**Action: Keith Houghton**

- (ii) That the Neighbourhood Partnership hold a further Governance and Neighbourhood Partnership development event which could include consideration of allocation of other Neighbourhood Partnership budgets be approved. And that the Neighbourhood Partnership Coordinator identify individuals to take forward individual pieces of work.**

**Action: Keith Houghton**

**The Neighbourhood Partnership AGREED: –**

- (i) That the Wellbeing Fund balance available for 2016/17 Ref 1.1 be noted**
- (ii) That the setup of a Traffic & Transport sub-group in October/November to report back to the December Neighbourhood Partnership meeting on scheme recommendations be approved.**
- (iii) That the latest S106 contributions and the latest statement on Community Infrastructure Levy (CIL), including the new contribution be noted.**
- (iv) That the legal information giving due regard to Public Sector Equality Duty be noted.**

**8. Neighbourhood Partnership Plan Update Report (Keith Houghton) (8)**

The Neighbourhood Partnership considered the business activities report from Keith Houghton, Neighbourhood Partnership Co-coordinator. Patrick Goodey, the Flood Risk team manager outlined the flood defence work proposed in Fonthill Park.

The following was noted as part of the discussion: -

#### *Fonthill Flood Defence Work*

- a. It was confirmed that the Fonthill scheme would cost £70k with £50k coming from the Environment Agency and £20k being funded by the Council. There would be no cost to the Partnership.
- b. Concerns were raised over the safety of the scheme with particular regard to the proximity of the scheme to a local primary school. It was confirmed that safety was paramount and construction design regulations were being adhered to.
- c. Questions were raised over the ownership of land that ringed the football ground and whether the agricultural growth was a natural defence against flooding or a contributor to the flooding problem which needed to be removed. Flood Risk manager to investigate ownership of the land and report findings.

**Action: Patrick Goodey**

#### *Neighbourhood Partnership Plan*

- d. It was confirmed that the draft Neighbourhood Partnership plan would be published online
- e. It was confirmed that the Wellbeing process was being reviewed across the city in order to simplify the process and make the best use of shrinking resources.
- f. The Partnership agreed that Parks access work could be submitted as an example case study for the Citywide NP meeting on 20<sup>th</sup> July. The access work in the Southmead area had been working with disabled people to meet aspirations to improve access for motorised scooters and parents with large buggies. The work had needed to be balanced against concerns over access and misuse of motorcycles.

#### **The Neighbourhood Partnership AGREED: –**

- (i) to a) support the change of use for proposed Flood defence work at Fonthill and b) remove the existing action within the Neighbourhood Partnership Plan**
- (ii) that the Draft Neighbourhood Partnership Action Plan and the draft Delivery programme for July 2016-Dec 2017, be noted and that a further Development day be set up to refine the plan, attach Neighbourhood Partnership resources to its delivery and develop the governance elements further**
- (iii) That the updates on actions to deliver the existing Neighbourhood Partnership Plan be noted.**
- (iv) To nominate Cllr Weston and resident Anthony Hollick to represent Henbury, Brentry and Southmead on the Wellbeing Fund working group.**
- (v) To present the Neighbourhood Partnerships work around access to parks as an example of good practice for shared conversations at the July Citywide Neighbourhood Partnership meeting.**

**Action: Keith Houghton**

#### **9. Green Capital Projects Update 3 (Ed Norton, Lifecycle) (9)**

The Neighbourhood Partnership considered the verbal update and presentation from Chrissie Decker, LifeCycle. (presentation attached)

The following was noted as part of the discussion: -

- a. The Partnership was keen to see this project continued throughout the summer months and replicated in other wards.
- b. There were a number of funding options that could be explored either via an application through the Neighbourhood Partnership Wellbeing fund or via a 2012 Olympics legacy fund administered by Quartet Community Foundation entitled '14 Fund'. The information would be passed on to the teams fund raiser by Ed Norton.

**Action: Ed Norton**

- c. The Partnership suggested the use of volunteers to build capacity in the scheme. The team would be interested in exploring this further. The Neighbourhood Partnership Coordinator to pass on details of people who could progress this work to Serge Chapman.

**Action: Chrissie Decker and Keith Houghton**

- d. The Bike Back scheme had been nominated for a National award and Life Cycle asked people to log on to vote for them.

#### **10. Southmead Town Centre Vision (George Grace) (10)**

The Neighbourhood Partnership considered the verbal update and presentation from Alan Piper and Deana Perry on the work done to date to develop a vision for improving the long-term viability of Southmead Arnside and Glencoyne as a town centre and thriving High Street. (presentation to follow)

The following was noted as part of the discussion: -

- a. That it was important to ensure as wide a consultation as possible with residents to ensure that their views were heard.

**The Neighbourhood Partnership AGREED to note the report.**

#### **11. Henbury and Brentry Community Plan (Tim Parkinson) (11)**

The Neighbourhood Partnership considered the verbal update on the achievement of Henbury and Brentry Community Plan from Tim Parkinson.

- a. The draft plan submitted to the DCLG and been approved in early April and the plan would be launched at an event on 23<sup>rd</sup> July. The plan would be delivered to every house in the wards.

**The Neighbourhood Partnership AGREED to note the report.**

#### **12. Matters Arising ()**

- a. Partnership members were asked to report any instances of hate crime or racism to the police or SARI particularly in the light of recent events.
- b. There were a number of events and surveys taking place in the community and the Neighbourhood Partnership Coordinator was asked to circulate an email to all residents with the details, including the Job Club and Southmead Festival.

**Action: Keith Houghton**

**Date of the Next Meeting:** 7.00 pm, Tuesday, 27 September 2016 (Venue to be confirmed)

Meeting ended at 9.00 pm

**CHAIR** \_\_\_\_\_